PIA # and Name- assigned by Privacy Office

1 General Information

1. Name of Department, Branch and Program Area

Business Services Central

2. Name of Program or Service Representative

Claudia Barreira

3. When will the initiative take place?

9/18/23

4. Is this a one-time event?

[✔] Yes   [ ] No

5. Do you have an end date planned?

[✔] Yes   [ ] No

6. Describe the New Program or Service or the Change.

For the last 5 years, the UNBC Childcare Center is experiencing significant demand, evident by the existence of a large waitlist for childcare spaces, currently 117 children in the 3 years-old age range. Recognizing the pressing need to accommodate more families, UNBC is exploring the possibility of expanding its childcare facilities as part of UNBC's Five Year Capital Plan for 2024-2028.

There is potential provincial funding available to support this expansion project, which could enable the construction of a new facility. To proceed with the application process, UNBC aims to gather essential information from within the UNBC community to demonstrate the urgency and necessity for additional childcare spaces.

1

7. Describe the Purposes, Goals and Objectives.

This survey serves as a pivotal data-gathering tool to shape UNBC's Childcare Needs Assessment, which forms the cornerstone of the UNBC Community Childcare Plan. The information derived from this assessment is indispensable in fulfilling the funding application requirements, where an in-depth analysis of the community's needs is mandated.
The purposes of this survey include:
Needs Assessment
The data gathered in the survey will provide valuable insights into the demand for childcare services, the age group of children requiring care, preferred timings, and any specific requirements that need to be addressed.
Understand Parents' Preferences
We would like to tailor the future childcare facility and services to align with the UNBC community' preferences and expectations. The feedback from the UNBC community on desired types of childcare services, such as full-day care, part-time care, after-school care, and specific programs, will help us design a state-of-the-art childcare facility and craft a personalized childcare experience for children and parents of our community.
Identifying Challenges
The survey helps identify any challenges or barriers faced by parents in accessing existing childcare services, such as affordability, availability, or location. This information can guide the development of a more inclusive and accessible childcare facility.
Community Engagement and Building Community Support
By involving the UNBC community through the survey, participants will feel engaged and included in the

8. Describe the Governance Model – who is ultimately accountable for the program or system.

(position to be filled), Business Development Projects Coordinator, who directly reports to Claudia Barreira, Business Development Manager (interim), whom ultimately report to Christie Ray, Director of Business Services.

9. List any Relevant PIAs

10. List of All Stakeholders Impacted / Involved (i.e. who are you collecting information from, UNBC roles using PI, 3rd parties with whom you will share information)

Stakeholder	Role in the initiative
UNBC community (students, staff, faculty, and alumni)	Party involved, from whom we will be collecting information from.
UNBC Childcare Board of Directors and Childcare Center Manager	Party with whom we will be sharing information generated by the survey, that will be used to develop a UNBC's Community Childcare Plan, and inform future childcare programming as well as the design of the new
Michele Kirby, Director of Child Care Development, Ministry of Education and Child Care	Party with whom we will be sharing the results of the survey. In a direct way as part of the community engagement requirement of the funding application. In an indirectly way, as the results of the survey will inform
UNBC Business Services team, including (TBD) Business Development Project Coordinator, Claudia Barreira (Business Development Manager (interim), Christie	Parties involved in collecting information from the UNBC community
UNBC VPFA, PEC and BOG	Will receive aggregated survey results as part of decision-making processes.

11. List any relevant contracts or software purchases. Be sure to follow UNBC guidelines regarding purchasing policies.

none

3

2 **Collection** and **Use** of Personal Information

12. What are the data or information elements involved in your initiative?

Data Element name, email, id#, grade	Rationale for collection, use or disclosure	Method of Collection or Disclosure	FIPPA Section (completed by Privacy)
Date of birth	The funding application requires information on the priority/underserved populations that the childcare space will	**Direct** Indirect	26(e)
UNBC Affiliation	Information about UNBC demographic composition that can impact the demand for childcare services among the different	**Direct** Indirect	26(e)
Number of children living in the household and	Information about family structures and dynamics will help assess the childcare demands for group ages, and help tailor	**Direct** Indirect	26(e)
Type of childcare arrangements in place and reasoning	Assess the parents' needs and challenges regarding childcare arrangements that will help us better cater to the needs of the	**Direct** Indirect	26(e)
Parent/guardian main activity	The data collected will help identify the presence or absence of support networks in childcare decisions	**Direct** Indirect	26(e)
Family's racial and or ethnic identity, language spoken	The funding application requires information on the priority and under served populations that the childcare	**Direct** Indirect	26(e)
Email address	The information is collected only if the participant wants to take part of the prize draw, and with the sole purpose of	**Direct** Indirect	26(e)

13. Describe how personal information is to be collected

> UNBC will email a generic survey link out to the UNBC community (students, staff, faculty and alumni). The UNBC community will read an informed consent notice and choose whether or not to participate. Survey questions are stored within MS Forms and the data from the responses will be stored on UNBC OneDrive

14. If you already have a collection notice, attach it as an appendix.

4

15. Please list all users of PI and Describe how personal information is to be used.

User (UNBC Roles e.g Governance officer)	How the info is used
(TBD), UNBC Business Development Project Coordinator	Information will be analyzed and processed to develop the UNBC Childcare Needs Assessment and UNBC Community Childcare Plan Private information will be used to determine a prize
Claudia Barreira, UNBC Business Services Manager (interim)	Information will be analyzed and processed to develop the UNBC Childcare Needs Assessment and UNBC Community Childcare Plan. Private information will be used to determine a prize
Christie Ray, UNBC Business Services Director	Aggregated data will be analyzed and expressed in a summary form, will inform Business Services planning and decisions. Private information will be used to determine a prize winner

5

16. Do you use personal information in your initiative to make a decision about an individual?

☐ Yes   ☑ No

17. If yes, do you have a retention schedule in place related to personal information used to make decisions?

☐ Yes   ☐ No

18. If yes, please your approved information schedule as an appendix.

19. If you answered no, describe how you will ensure the information will be kept for a minimum of one year after it's used to make a decision that directly affects an individual.

UNBC Business Services will use the PI to determine a gift card prize winner.
Claudia Barreira, Business development manager (interim) and the (TBD) Business Development Project Coordinator, will process the raw data and will produce reports that will be used to inform the UNBC Childcare Needs Assessment and develop the UNBC Community Childcare Plan.
Both documents will be part of the funding application that will be submitted with the Province.
Once the project is complete, no later than 2028, the PI will be removed from OneDrive and destroyed.

6

3 Storage of Personal Information

20. Is any personal information stored outside of Canada?

☐ Yes   ☑ No

21. Describe how PI information will be stored

For example, are *you using a cloud* storage (OneDrive), or Software as a Service (SaaS).

UNBC OneDrive cloud storage

22. Does your initiative involve digital tools, databases information systems?

☐ Yes   ☑ No

If yes, please discuss with UNBC Information Security whether you also require a security and threat risk assessment

7

4 Research / Health System Use

23. Do you anticipate that data collected by this program / system will be used for research or health system use?

☐ Yes   ☑ No

If "Yes" answer the following questions, if "No" please proceed to the next section.

24. Please explain and provide details of data state (aggregate, de-identified, anonymized etc.)

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25. Will it be disclosed as part of Health System Use?

Provide details on the disclosure, including where and how personal information will be stored.

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26. Will it be disclosed as part of Research / Open Data?

Provide details on the disclosure, including where and how personal information will be stored.

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5 Disclosure

27. Will you be disclosing information to 3rd parties (i.e. non-unbc employees?

☐ Yes   ☑ No

If "Yes" answer the following questions, if "No" please proceed to the next section.

28. To whom will you be disclosing personal information? Provide details on the disclosure, including where and how personal information will be stored.

> MCFD will only receive an aggregate summary of survey results.

29. If personal information will be disclosed to anyone outside of Canada, provide details on the disclosure, including where and how personal information will be stored.

9

6 Accuracy and Correction

30. How will you make sure that the personal information collected is accurate and complete?

> Strong informed consent notification at front end of survey.

31. Do you have a process in place to correct personal information?

☐ Yes   ☑ No

32. If yes, please describe your process below?

33. Describe the process of how you will make a note on the record, if you're not able to correct the record itself.

> We will keep an Excel document tracking any requests to correct personal information, including date request made, details of incorrect information and request made to correct data.

34. If you receive a request for correction from an individual and you know you disclosed their personal information in the last year, FOIPPA requires you to notify the other public body or third-party recipient of the request for correction. How will you ensure that you conduct these notifications when necessary?

> These notifications will not be necessary as the only personal information inaccuracy that would significantly affect potential outcome is email address as related to opportunity to win the gift card prize.

7 Personal Information Banks

A personal information bank is a collection of personal information that is organized or searchable by the name of the individual or an identifying number, symbol, or other identifier. A personal information bank can be a simple list of personal information. Personal information banks contain personal information that is:

- linked to an identifiable individual
- organized and capable of being retrieved by a personal identifier
- normally compiled for a single purpose

35. Will your initiative result in a personal information bank?

☐ Yes   ☑ No

If "Yes", answer the following questions, if "No" please proceed to the next section.

36. Describe the business purpose for the information bank (i.e., account management of clients, student record management)

37. If aggregate reports are generated, explain how Personal Information will be de identified or anonymized and by whom?

11

38. Describe the category of users and the information to which they will have access.

Category of Users	Information accessed (i.e. contact info, grades, fee etc.)

12

39. Who is responsible for oversight of user access?

40. Who reads the audit logs, and how long are they kept?

41. What does the audit log track? How detailed is the data (e.g., date stamps, time stamps, access control number, IP address, etc.)? Does the audit log include the purpose of an access?

42. Are the audit logs immutable?

☐ Yes   ☐ No

43. Is there a separation of responsibility between those who supervise administration of the system, or security of the system, and those who verify the audit logs (e.g., does the auditor in the organization have a role, or is it the security department?)

☐ Yes   ☐ No

13

44. Is the system responsive or passive? For instance, is it possible to put a monitor on particular individuals (e.g., in a hospital setting, if a celebrity is admitted as a patient, etc.)? Will access produce an immediate response and not just a log entry for review months later?
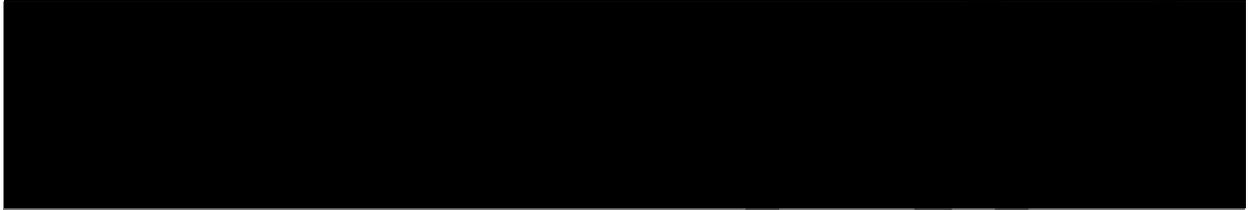
45. How will those found to abuse access privileges be sanctioned ?

14

8 Privacy and Security Safeguards

46. Describe administrative safeguards (i.e. policy documents, procedures, or training).

47. Describe physical safeguards (i.e. locked, filing cabinets, locked doors, or restricted areas).

48. Describe the controls in place to prevent unauthorized access to personal information (i.e. role-based access to software, access logs).
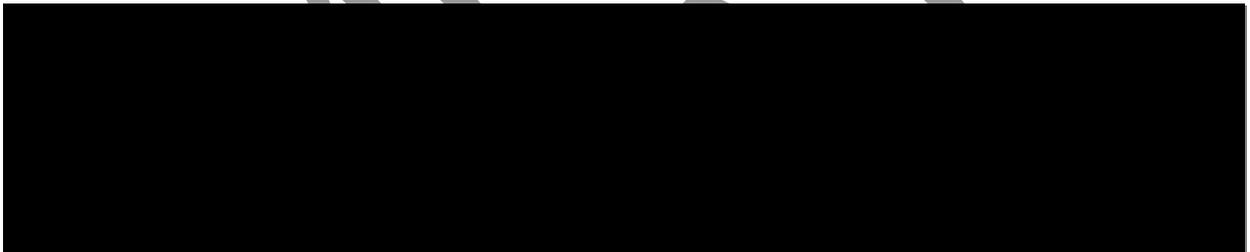
49. Describe technical safeguards (i.e. firewalls, encryption, or intrusion prevention systems).
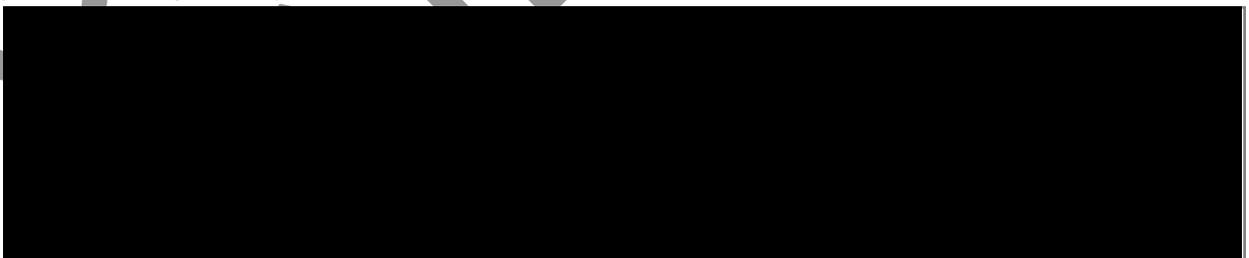
15

9 Privacy Risk Identification and Mitigation

50. Identify any privacy risks, even very unlikely ones, associated with the initiative and the mitigation strategies that will be implemented (see risk classification table).

Try to include at least one risk related to each step is the information cycle (collection, storage,access, disclosure, and destruction. **If you are disclosing or storing data outside of Canada you will need to identify additional risks related to storage/disclosure outside of Canada**

RISK	LIKELIHOOD	IMPACT	MITIGATION STRATEGY
	Low Moderate High	Low Moderate High	

16

UNBC UNIVERSITY OF NORTHERN BRITISH COLUMBIA

RISK	LIKELIHOOD	IMPACT	MITIGATION STRATEGY
	Low / Moderate / High	Low / Moderate / High	
	Low / Moderate / High	Low / Moderate / High	
	Low / Moderate / High	Low / Moderate / High	
	Low / Moderate / High	Low / Moderate / High	

17

10 Data Linking

In FOIPPA, "common or integrated program or activity" is strictly defined. Answer the following questions to determine whether your initiative qualifies as "a common or integrated program or activity" under the Act. If you answer "yes" to all 3 of these questions, you must comply with requirements under the Act for common or integrated programs and activities.

51. Does this initiative involve a program or activity that provides a service(s) through a public body and at least one other public body or agency working collaboratively to provide that service?

☐ Yes   ☑ No

52. Does this initiative involve a program or activity that provides a service(s) through a public body that is working on behalf of one or more other public bodies or agencies?

☐ Yes   ☑ No

53. The common or integrated program/activity is confirmed by written documentation that meets the requirements set out in the Regulations? (Privacy Officer will answer).

☐ Yes   ☐ No

If this PIA addresses a common or integrated program, UNBC must submit this PIA to the Office of the Information and Privacy Commissioner and be subject to their examination, advice, and timelines.

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11	**Conclusions and Approvals**

Individual leading the Program/Project: Claudia Barreira

Position: Business Development Manager (interim)

I confirm the information management practices in this initiative have been documented as accurately as I am aware. I commit to communicating appropriate information management practices to all individuals participating in this initiative. I commit to following the documented practices on this PIA, or arranging a PIA amendment if I am aware information management practices in this initiative change.

Signature:_____Date:_____

Director/Dean Overseeing the Program/Project: Christie Ray, Business Services Director

I am accountable for overseeing my staff involved in this initiative to ensure they adhere to information management practices presented in this PIA. I will arrange for the project lead named above to contact the Privacy Officer to arrange a PIA amendment if required.

Signature:_____Date:_____

Name of Vice-President

I confirm that this initiative to the best of my knowledge as written in the above sections,has information management practices that complies with policies and procedures of the University of Northern British Columbia.

Signature:_____Date:_____

Name of Privacy Officer: Christopher Ross

I confirm that this initiative to the best of my knowledge as written in the above sections, has information management practices that comply with British Columbia's
Freedom o ████████████████████████████████████

Signature:_____Date:_____

19

12   Privacy Notice

See attached.

Survey on Early Learning & Child Care Arrangements ⅄

For the last 5 years the UNBC Childcare Center is experiencing significant demand, evident by the existence of a large waitlist for childcare spaces. Recognizing the pressing need to accommodate more families, UNBC is exploring the possibility of expanding its childcare facilities as part of UNBC's Five Year Capital Plan for 2024-2028.

There is potential provincial funding available to support this expansion project, which could enable the construction of a new facility. To proceed with the application process, UNBC aims to gather essential information from within its community to demonstrate the urgency and necessity for additional childcare spaces.

Your input and collaboration in providing relevant data will play a crucial role in advocating for this much-needed initiative.

We encourage all participants to use the Microsoft Edge browser for a more accessible and intuitive survey experience. Microsoft Edge has accessibility features that can be leveraged by individuals with disabilities, such as keyboard navigation, semantic elements, aria-label attributes, etc.

* Required

PRIVACY NOTIFICATION

WE NEED TO COLLECT INFORMATION FROM YOU

UNBC Business Services needs to collect information from you to:

1. Understand the needs and preferences of the UNBC community regarding early learning and childcare arrangements, and gain insights into your specific requirements and expectations.
2. Better tailor early learning and childcare services to meet your specific needs and enhance the chances of providing services that align with your preferences, making a positive impact in your life.
3. Identify any existing challenges or barriers that you may face when it comes to accessing or utilizing childcare arrangements and using this information to implement necessary improvements and overcome obstacles.
4. Plan for the future. As the UNBC community evolves over time, so will your needs and expectations regarding early learning and childcare arrangements. This survey will help us stay up to date

with changing requirements and needs, and to remain relevant and responsive.

5. Demonstrate community engagement. UNBC values your opinion and actively seeks to address your concerns. Your feedback is essential in creating an inclusive and supportive environment for all.

WE HAVE PERMISSION TO DO THIS

The University of Northern British Columbia collects, uses, shares, discloses, maintains and when applicable deletes and destroys Personal Information provided on this form according to the Freedom of Information and Protection of Privacy Act [RSBC 1996 c. 165].

HOW WE WILL USE AND SHARE YOUR INFORMATION

The purpose of this survey is to collect data from the UNBC community regarding early learning and childcare arrangements, so we can better cater to the UNBC Childcare services and future childcare facilities to the needs and preferences of UNBC community.

The data collected will be used by UNBC Business Services to produce reports that will be part of the UNBC Childcare Needs Assessment and UNBC Community Childcare Plan. The information derived from this assessment is indispensable in fulfilling the funding application requirements, where an in-depth analysis of the community's needs is mandated.

Your responses will be kept anonymous and cannot be linked to specific individuals. The data collected will be solely used to fulfil the purpose of the survey, treated with confidentiality, and stored securely. UNBC Business Services will limit access to the survey data to only those individuals who need it for the purpose of data analysis and report generation.

if you choose to participate in the gift card prize draw, your email address will be collected and associated with your survey responses. The purpose of collecting your email address is solely to contact the winner of the gift card prize draw. Participation in the gift card prize draw is entirely voluntary, and it will not affect your ability to take part in the survey.

HOW WE WILL PROTECT YOUR INFORMATION

UNBC is obligated to protect your personal information and has various processes in place to ensure it is secure.

HOW LONG WE WILL KEEP YOUR INFORMATION

The Freedom of Information and Protection of Privacy Act allows us to keep your Personal Information for at least one year after collection and when its period of usefulness is over, we will securely delete or destroy it.

WHAT TO DO IF THE INFORMATION WE HAVE COLLECTED FROM YOU IS INCORRECT, OR YOU HAVE QUESTIONS?

Please contact Claudia Barreira, UNBC Business Services at: 250-960-6700 OR
claudia.barreira@unbc.ca

If you still have questions or concerns, please contact: Governance Officer for Access, Privacy and Records Management at privacy@unbc.ca

By participating in this survey, you indicate you have read, understand, and agree to the privacy statement. You also understand that you have the option to ask questions about any part of this statement before registering.

1. Do you agree to participate in this survey? *

◯ Yes

◯ No

2. What is your date of birth?

[🗓]

3. Please provide your UNBC affiliation:

Please select all that apply.

☐ UNBC Student Full-time

☐ UNBC Student Part-time

☐ UNBC Staff Full-time

☐ UNBC Staff Part-time

☐ UNBC Staff Casual

☐ UNBC Faculty

☐ UNBC Sessional and Part-time Instructors

☐ UNBC Alumni

☐ General Public

4. Do you have children living in your household between the ages of 0 months to 5-years old?

○ Yes, part-time

○ Yes, full-time

○ No

5. How many children live in your household?

Please enter a number greater than or equal to 1

6. What is your relationship to the child(ren)?

○ Parent/Guardian (e.g., birth parent, adoptive parent, foster parent or step parent, other)

○ Other relative

○ Other non-relative

7. How old is (are) the child(ren)?

Select all that apply.

☐ Younger than 18 months old

☐ Between 18 months and 3 years old, inclusive

☐ Between 3 years and 5 years old, inclusive

☐ Older than 5 years old

8. In the past year, did the child(ren) attended any child care arrangements?

(e.g., day care/childcare center, childcare by a family member other than parent/guardian, childcare by a non-relative/ nanny, home based daycare, before or after school program)

○ Yes

○ No

9. Is (are) the child(ren) currently on a waitlist for a child care space?

☑ Yes

☐ Yes, for UNBC Child Care Center

☐ No

10. Currently, which child care arrangement do you consider to be the main one for the child(ren)?

☐ Daycare centre, preschool or childcare centre

☐ Child care by a relative other than a parent or guardian (e.g., a grandparent)

☐ Child care by a non-relative in the child's home (e.g., a nanny)

☐ Family child care home (e.g., home-based daycare or home-based child care)

☐ Before or after school program (e.g., school daycare)

☐ Other child care arrangement

11. **What are the main reasons you chose this type of child care rather than another arrangement?**

Please select all that apply.

- [ ] Location (e.g., close to work, school or home)

- [ ] Affordable cost

- [ ] Hours of operation

- [ ] Qualifications of the child care provider (e.g., early childhood education credentials)

- [ ] Care provider is trustworthy, warm, nurturing

- [ ] Licensed or accredited child care (i.e., licensed or accredited by the government or an agency)

- [ ] Program characteristics (e.g., curriculum, educator-to-child-ratios, quality outdoor time)

- [ ] Ability to meet the child's disability or chronic health needs

- [ ] Offers culturally-relevant programming

- [ ] Offers language programming other than English or French

- [ ] My other children go there or have gone there

- [ ] Only option available

- [ ] Other reason

12. Is the main child care arrangement for the child(ren) licensed or accredited by the government or an agency?

○ Yes

○ No

○ Not Applicable

13. Did you have difficulty finding a child care arrangement for the child(ren)?

○ Yes

○ No

○ I am not looking for child care

14. What did you have difficulty finding?

Please select all that apply.

☐ Affordable child care

☐ Subsidized child care spaces or spaces eligible for child care fee subsidy

☐ Licensed or accredited child care

☐ Child care available in your community

☐ Qualified child care provider

☐ The quality of child care you require

☐ Child care that meets the child's disability or chronic illness needs

☐ Child care that fits your family's work or study schedules

☐ Child care that offers culturally relevant programming

☐ Child care that offers language programming other than English or French

☐ Child care that could accommodate more than one child in the family

☐ Other difficulty

☐ Not applicable

15. Did the difficulties you had finding child care result in you and your family doing any of the following?

Please select all that apply.

- [ ] Postponing your return to work (e.g., after birth of child or parental leave)

- [ ] Deciding to work at home (e.g., self-employed, operating a home-based child care)

- [ ] Working fewer hours than you would have otherwise

- [ ] Changing your work or study schedules

- [ ] Changing jobs, quitting job or closing business

- [ ] Deciding to have a parent/guardian stay home with the child (e.g., not working at a job or business)

- [ ] Postponing or discontinuing schooling or training

- [ ] Using multiple child care arrangements or a temporary arrangement

- [ ] Paying more for child care than you wanted to pay

- [ ] Other Impact

- [ ] No specific impact

- [ ] Not applicable

16. How many hours a week does the child(ren) have child care arrangements?

☐ Up to 5 hours week

☐ Between 5 to 15 hours per week

☐ Between 15 to 30 hours per week

☐ Over 30 hours per week

17. What is the approximately amount you pay per month for child care arrangements?

○ Less than $100 per month

○ Between $100 and $200 per month

○ Between $200 and $500 per month

○ Between $500 and $800 per month

○ Over $800 per month

○ Prefer not to say

18. Excluding tax credits, does your household currently receive a child care fee subsidy or other funding specifically to lower the child care fees?

○ Yes

○ No

○ Prefer not to say

19. Do the child(ren) attend any child care arrangements in the evenings or on the weekend during a typical week?

○ Yes

○ No

○ No, but I would have interest in the service.

20. **What are the main reasons your family doesn't use child care arrangements for the child(ren)?**

Please select all that apply.

☐ Unemployed

☐ Maternity, paternity or parental leave

☐ Prefer to have parent stay at home with the child

☐ Prefer to adjust work or study schedules to accommodate child care needs

☐ Prefer to care for the child while working (e.g., self-employed, work from home, operate a home-based child care business)

☐ Shortage of places or waiting list

☐ The cost of child care is too high

☐ Services not adapted to the child's s disability or chronic illness needs

☐ Available child care arrangements are not suitable (e.g., poor quality, inconvenient location or hours of operation)

☐ Child is in school (e.g., any level of kindergarten, pre-primary, grade primary, primary or elementary school)

☐ Child is old enough and does not need child care arrangements

☐ No specific reason

21. During the past six months, what was your main activity?
    Please select all that apply.

    ☐ Working at a paid job or business

    ☐ Looking for paid work

    ☐ Going to school or training

    ☐ Maternity or paternity or parental leave

    ☐ Stay at home parent/guardian

    ☐ Volunteering

    ☐ Unable to work (e.g., because of disability)

    ☐ Unable to work due to care responsibilities for a child with a disability or chronic illness

    ☐ Other activity

    ☐ Prefer not to say

22. Please indicate which of the following terms best describes your family's racial and/or ethnic identity. Check as many terms as apply.

The terms below reflect terms used in the Canadian census. Using terminology consistent with the census will help the University to understand our student body in relation to Canadian demographics.

☐ Indigenous person in Canada (e.g., status, non-status, Métis, Inuit)

☐ Arab (e.g., Saudi, Egyptian, etc.)

☐ Black (e.g., African, American, Canadian, Caribbean)

☐ Chinese

☐ Filipino

☐ Japanese

☐ Korean

☐ Latin American

☐ Mixed/Bi-Racial/Multi-Racial

☐ South Asian (e.g., East Indian, Pakistani, Sri Lankan, etc.)

☐ Southeast Asian (e.g., Cambodian, Indonesian, Laotian, Vietnamese, etc.)

☐ West Asian (e.g., Afghan, Iranian, etc.)

☐ White

☐ Other

☐ Prefer not to answer

23. Which language(s) is/are primarily spoken for everyday communication within your household?

Please specify.

24. What is your current immigration status in Canada, if applicable?

○ I have been granted citizenship in Canada

○ I have been granted permanent residency in Canada

○ I currently hold a temporary visa or permit to stay in Canada

○ I have sought or been granted refuge or asylum in Canada

○ Other

○ Not applicable

25. Do the child(ren) have any accessibility needs or disabilities?

Examples include but are not limited to

☐ Yes, developmental disabilities

☐ Yes, physical disabilities

☐ Yes, communication disorders

☐ Yes, behavioral and emotional disorders

☐ Yes, chronic medical conditions

☐ Yes, mental health disorders

☐ Yes, neurologic disabilities

☐ Yes, hearing or vision disabilities

☐ Other

☐ No

☐ Prefer not to say

26. What is the best estimate of your total household income received by all household members, from all sources, before taxes and deductions, during the year ending December 31, 2022?

○ Up to $45,000

○ From $45,001 to $80,000

○ From $80,001 to $111,000

○ Over $111,001

○ Prefer not to say

27. Would you like to participate in the $100 gift card prize draw?
Participation is entirely voluntary.
To be included in the draw, please enter your email.

Please note that if you choose to participate in the prize draw, your email address will be collected and associated with your survey responses. However, we want to emphasize that there is absolutely no intent to use your email address to identify your individual responses or link them to your personal information.

[   ]

28. Do you agree to participate in this survey? *

○ Yes

○ No

29. What is your date of birth?

[📅]

30. Please provide your UNBC affiliation:

Please select all that apply.

☐ UNBC Student Full-time

☐ UNBC Student Part-time

☐ UNBC Staff Full-time

☐ UNBC Staff Part-time

☐ UNBC Staff Casual

☐ UNBC Faculty

☐ UNBC Sessional and Part-time Instructors

☐ UNBC Alumni

☐ General Public

31. Do you have children living in your household between the ages of 0 months to 5-years old?

○ Yes, part-time

○ Yes, full-time

○ No

32. How many children live in your household?

```
[                                                                    ]
```

Please enter a number greater than or equal to 1

33. What is your relationship to the child(ren)?

○ Parent/Guardian (e.g., birth parent, adoptive parent, foster parent or step parent, other)

○ Other relative

○ Other non-relative

34. How old is (are) the child(ren)?

Select all that apply.

☐ Younger than 18 months old

☐ Between 18 months and 3 years old, inclusive

☐ Between 3 years and 5 years old, inclusive

☐ Older than 5 years old

35. In the past year, did the child(ren) attended any child care arrangements?

(e.g., day care/childcare center, childcare by a family member other than parent/guardian, childcare by a non-relative/ nanny, home based daycare, before or after school program)

○ Yes

○ No

36. Is (are) the child(ren) currently on a waitlist for a child care space?

☑ Yes

☐ Yes, for UNBC Child Care Center

☐ No

37. Currently, which child care arrangement do you consider to be the main one for the child(ren)?

☐ Daycare centre, preschool or childcare centre

☐ Child care by a relative other than a parent or guardian (e.g., a grandparent)

☐ Child care by a non-relative in the child's home (e.g., a nanny)

☐ Family child care home (e.g., home-based daycare or home-based child care)

☐ Before or after school program (e.g., school daycare)

☐ Other child care arrangement

38. **What are the main reasons you chose this type of child care rather than another arrangement?**

Please select all that apply.

☐ Location (e.g., close to work, school or home)

☐ Affordable cost

☐ Hours of operation

☐ Qualifications of the child care provider (e.g., early childhood education credentials)

☐ Care provider is trustworthy, warm, nurturing

☐ Licensed or accredited child care (i.e., licensed or accredited by the government or an agency)

☐ Program characteristics (e.g., curriculum, educator-to-child-ratios, quality outdoor time)

☐ Ability to meet the child's disability or chronic health needs

☐ Offers culturally-relevant programming

☐ Offers language programming other than English or French

☐ My other children go there or have gone there

☐ Only option available

☐ Other reason

39. Is the main child care arrangement for the child(ren) licensed or accredited by the government or an agency?

　　○　Yes

　　○　No

　　○　Not Applicable

40. Did you have difficulty finding a child care arrangement for the child(ren)?

　　○　Yes

　　○　No

　　○　I am not looking for child care

41. What did you have difficulty finding?

Please select all that apply.

- ☐ Affordable child care

- ☐ Subsidized child care spaces or spaces eligible for child care fee subsidy

- ☐ Licensed or accredited child care

- ☐ Child care available in your community

- ☐ Qualified child care provider

- ☐ The quality of child care you require

- ☐ Child care that meets the child's disability or chronic illness needs

- ☐ Child care that fits your family's work or study schedules

- ☐ Child care that offers culturally relevant programming

- ☐ Child care that offers language programming other than English or French

- ☐ Child care that could accommodate more than one child in the family

- ☐ Other difficulty

- ☐ Not applicable

42. Did the difficulties you had finding child care result in you and your family doing any of the following?

Please select all that apply.

☐ Postponing your return to work (e.g., after birth of child or parental leave)

☐ Deciding to work at home (e.g., self-employed, operating a home-based child care)

☐ Working fewer hours than you would have otherwise

☐ Changing your work or study schedules

☐ Changing jobs, quitting job or closing business

☐ Deciding to have a parent/guardian stay home with the child (e.g., not working at a job or business)

☐ Postponing or discontinuing schooling or training

☐ Using multiple child care arrangements or a temporary arrangement

☐ Paying more for child care than you wanted to pay

☐ Other Impact

☐ No specific impact

☐ Not applicable

43. How many hours a week does the child(ren) have child care arrangements?

☐ Up to 5 hours week

☐ Between 5 to 15 hours per week

☐ Between 15 to 30 hours per week

☐ Over 30 hours per week

44. What is the approximately amount you pay per month for child care arrangements?

○ Less than $100 per month

○ Between $100 and $200 per month

○ Between $200 and $500 per month

○ Between $500 and $800 per month

○ Over $800 per month

○ Prefer not to say

45. Excluding tax credits, does your household currently receive a child care fee subsidy or other funding specifically to lower the child care fees?

○ Yes

○ No

○ Prefer not to say

46. Do the child(ren) attend any child care arrangements in the evenings or on the weekend during a typical week?

○ Yes

○ No

○ No, but I would have interest in the service.

47. **What are the main reasons your family doesn't use child care arrangements for the child(ren)?**

Please select all that apply.

- ☐ Unemployed

- ☐ Maternity, paternity or parental leave

- ☐ Prefer to have parent stay at home with the child

- ☐ Prefer to adjust work or study schedules to accommodate child care needs

- ☐ Prefer to care for the child while working (e.g., self-employed, work from home, operate a home-based child care business)

- ☐ Shortage of places or waiting list

- ☐ The cost of child care is too high

- ☐ Services not adapted to the child's s disability or chronic illness needs

- ☐ Available child care arrangements are not suitable (e.g., poor quality, inconvenient location or hours of operation)

- ☐ Child is in school (e.g., any level of kindergarten, pre-primary, grade primary, primary or elementary school)

- ☐ Child is old enough and does not need child care arrangements

- ☐ No specific reason

48. During the past six months, what was your main activity?

Please select all that apply.

☐ Working at a paid job or business

☐ Looking for paid work

☐ Going to school or training

☐ Maternity or paternity or parental leave

☐ Stay at home parent/guardian

☐ Volunteering

☐ Unable to work (e.g., because of disability)

☐ Unable to work due to care responsibilities for a child with a disability or chronic illness

☐ Other activity

☐ Prefer not to say

49. Please indicate which of the following terms best describes your family's racial and/or ethnic identity. Check as many terms as apply.

The terms below reflect terms used in the Canadian census. Using terminology consistent with the census will help the University to understand our student body in relation to Canadian demographics.

- [ ] Indigenous person in Canada (e.g., status, non-status, Métis, Inuit)

- [ ] Arab (e.g., Saudi, Egyptian, etc.)

- [ ] Black (e.g., African, American, Canadian, Caribbean)

- [ ] Chinese

- [ ] Filipino

- [ ] Japanese

- [ ] Korean

- [ ] Latin American

- [ ] Mixed/Bi-Racial/Multi-Racial

- [ ] South Asian (e.g., East Indian, Pakistani, Sri Lankan, etc.)

- [ ] Southeast Asian (e.g., Cambodian, Indonesian, Laotian, Vietnamese, etc.)

- [ ] West Asian (e.g., Afghan, Iranian, etc.)

- [ ] White

- [ ] Other

- [ ] Prefer not to answer

50. Which language(s) is/are primarily spoken for everyday communication within your household?

Please specify.

51. What is your current immigration status in Canada, if applicable?

⚪ I have been granted citizenship in Canada

⚪ I have been granted permanent residency in Canada

⚪ I currently hold a temporary visa or permit to stay in Canada

⚪ I have sought or been granted refuge or asylum in Canada

⚪ Other

⚪ Not applicable

52. Do the child(ren) have any accessibility needs or disabilities?

Examples include but are not limited to

☐ Yes, developmental disabilities

☐ Yes, physical disabilities

☐ Yes, communication disorders

☐ Yes, behavioral and emotional disorders

☐ Yes, chronic medical conditions

☐ Yes, mental health disorders

☐ Yes, neurologic disabilities

☐ Yes, hearing or vision disabilities

☐ Other

☐ No

☐ Prefer not to say

53. What is the best estimate of your total household income received by all household members, from all sources, before taxes and deductions, during the year ending December 31, 2022?

○ Up to $45,000

○ From $45,001 to $80,000

○ From $80,001 to $111,000

○ Over $111,001

○ Prefer not to say

54. Would you like to participate in the $100 gift card prize draw? Participation is entirely voluntary.
To be included in the draw, please enter your email.

Please note that if you choose to participate in the prize draw, your email address will be collected and associated with your survey responses. However, we want to emphasize that there is absolutely no intent to use your email address to identify your individual responses or link them to your personal information.

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