

Part 1: General

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1. Description of the Initiative

ASIMUT is a cloud-based scheduling management product specifically for use by theatre and drama schools and music academies developed by ASIMUT software ApS, a company based in Aarhus, Denmark. Faculty, staff, and students in Langara’s Theatre Arts department have been using ASIMUT since 2019 for event management, timetable and schedule coordination, and room booking. In mid-2022, Information Technology’s AV Services unit will begin to use ASIMUT to manage requests for audio-visual equipment until it acquires a separate, dedicated solution.

Theatre Arts and AV Services will share the same instance of ASIMUT. As a result, individuals who log on to ASIMUT to request equipment may see the full names and booking locations of Theatre Arts students. Depending on the number of students who have signed up to a location, ASIMUT may display either the students’ full names or just a number indicating the number of students who are taking the class in a specific location. A registered user will, however be able to view the full list of students for a particular location, and potentially a specific student’s agenda, if the user clicks to expand the booking details.

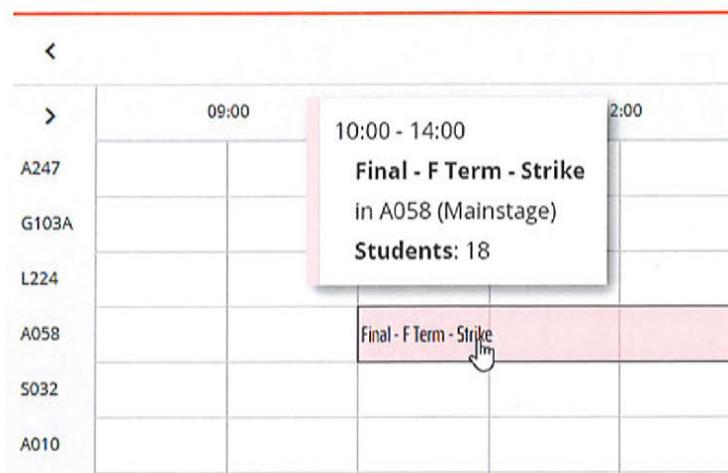


Figure 1. Hovering over a booking in Locations timetable on ASIMUT’s new interface.

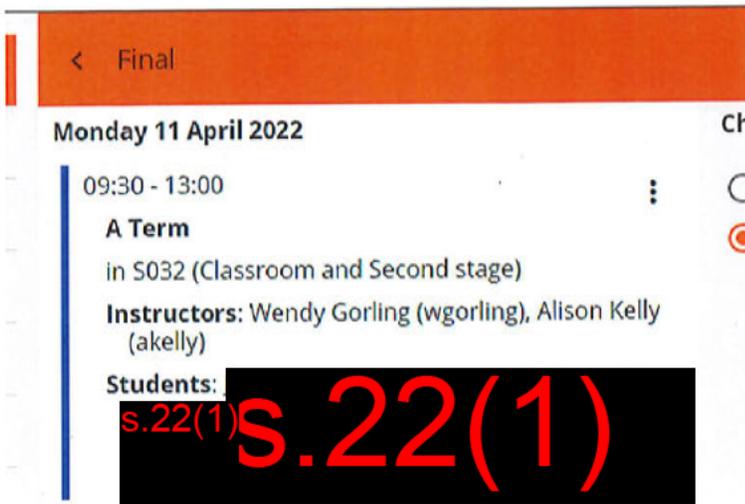


Figure 2. Viewable booking details on ASIMUT's new interface.

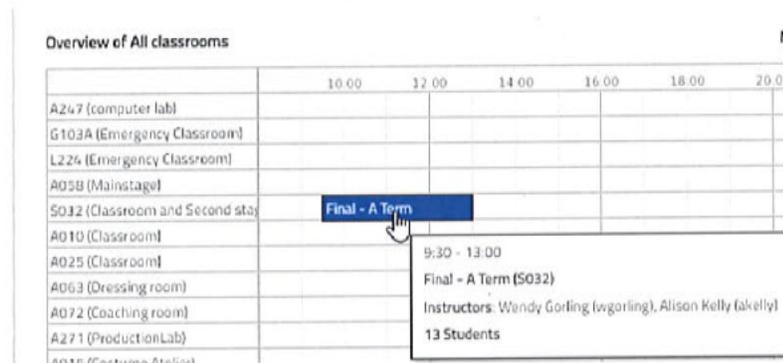


Figure 3. Hovering over a booking in Locations timetable on ASIMUT's old interface.

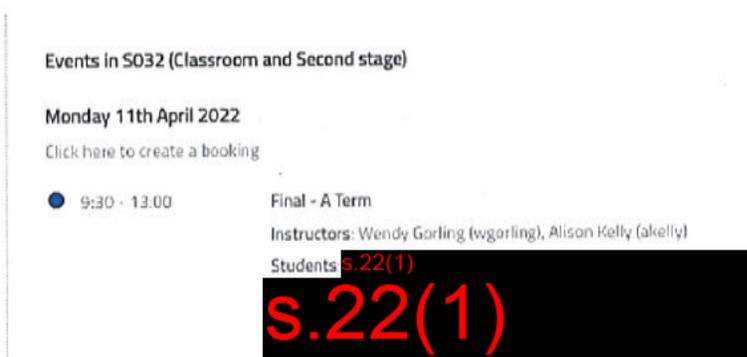


Figure 4. Viewable booking details on ASIMUT's old interface.

To minimize the risk of unauthorized disclosure of this limited personal information, only faculty and staff will use ASIMUT for self-service requests. s.15(1)(I)

s.15(1)(I)

2. Scope of this PIA

This PIA revision covers the collection, use, and disclosure of the personal information of faculty, staff, and students who request use of audio-visual equipment.

3. Related Privacy Impact Assessments

This PIA is an update to [PIA2019-0003](#) to capture the privacy impacts of expanding ASIMUT to manage equipment requests made by faculty, staff, and students. See the original Privacy Impact Assessment for detailed information pertaining to Part 2 – Part 8.

PART 9: SIGNATURES

Privacy Office Comments

This PIA is based on a review of the information provided to the Manager, Records Management and Privacy by Information Technology as of the date below. If in future any substantive changes are made to the scope of this PIA, a department Administrator will contact the Manager, Records Management and Privacy who will complete a PIA Update.

s.22(1)

Joanne Rajotte, Manager
Records Management and Privacy

APRIL 14, 2022

Date

Program Area Signatures

s.22(1)

Isabel Wong, Manager
IT Infrastructure

April 24, 2022

Date

s.22(1)

Justin Yau, Deputy Chief Information
Officer

June 16, 2022

Date