

**Part 1 – General**

Name of Department/Branch:	Institutional Research, Langara College		
PIA Drafter:	Larry Xiong, Director, Institutional Research		
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Program Manager:	Same as above		
Email:		Phone:	

**1. Description of the Initiative**

The implementation of Tableau Online will enable the College to provide self-service, fast metrics to the Senior Leadership Team, Academic Leadership Team, and departments for budget planning, enrolment management and other decision-making processes.

**2. Scope of this PIA**

The faculty workload data that contains names in the production of workload dashboards is stored in the implemented Tableau Online server hosted in USA. As employee names and positions are business contact information under FIPPA, the scope of the implementation project would not be a contravention of the Act.

**3. Related Privacy Impact Assessments**

None.

**4. Elements of Information or Data**

Most enrolment and demographic data stored in the US-based server in this online software for production and distribution of dashboards and analytics are aggregated and do not contain any personal identification elements except for faculty workload data where individual names are identifiable.

**Part 6 – Privacy Office(r) Comments**

*This PIA is based on a review of the material provided to the Privacy Office(r) as of the date below. If, in future any substantive changes are made to the scope of this PIA, the public body will have to complete a PIA Update and submit it to Privacy Office(r).*

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Joanne Rajotte, Manager  
Records Management and Privacy

AUG. 31, 2017  
Date

**Part 7 - Program Area Signatures**



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Larry Xiong, Director  
Institutional Research

Sept. 1, 2014

\_\_\_\_\_  
Date



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Ajay Patel, Vice-President  
External Development

Sept 1/2012

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Date