

PIA – EZOPS (Tourmaline Oil and Gas program)

Initiative title:	EZOPS (Tourmaline Oil and Gas program)
Organization:	Northern Lights College
Branch or unit:	NLC - Trades and Apprenticeship
Your name and title:	Ryan Moran
Your work phone:	250-784-7505
Your email:	rmoran@nlc.bc.ca
Initiative Lead name and title:	Eleanor Vokes – NLC Oil and Gas Instructor
Initiative Lead phone:	403-846-1537
Initiative Lead email:	evokes@nlc.bc.ca
Privacy Officer:	Tara Hyland-Russell
Privacy Officer phone:	250-784-7575
Privacy Officer email:	thyland@nlc.bc.ca

General information about the PIA:

<p>Is this initiative a data-linking program under FOIPPA? If this PIA addresses a data-linking program, you must submit this PIA to the Office of the Information and Privacy Commissioner.</p>
No
<p>Is this initiative a common or integrated program or activity? Under section FOIPPA 69 (5.4), you must submit this PIA to the Office of the Information and Privacy Commissioner.</p>
No
Related PIAs, if any:
None

1. What is the initiative?

EZops is an oilfield management Software as a Service (SaaS) hosted inside Canadian AWS servers, all EZops employees are within Canada. EZops is used operationally by several local oilfield companies, Tourmaline included, who we have partnered with to deliver this course.

2. What is the scope of the PIA?

Covers the NLC student and faculty use of the platform.

3. What are the data or information elements involved in your initiative?

No personally identifiable information will be put into EZOPS, their support will create generic user accounts (NLCStudent1-20, NLCInstructor, ect) for us to utilize.

3.1 Did you list personal information in question 3?

- No

4. How will you reduce the risk of unintentionally collecting personal information?

Thorough training and expectations for Staff/Students using the platform, EZops will setup a whitelist to only allow access to the platform from NLC campuses, preventing unauthorized access.

PART 9: SIGNATURES

Privacy Office Comments

Privacy Office Signatures

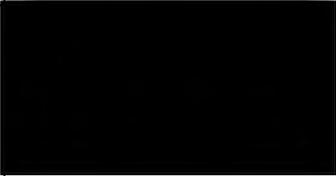
This PIA is based on a review of the material provided to the Privacy Office as of the date below.

Role	Name	Electronic signature	Date signed
Privacy Officer / Privacy Office Representative	Tara-Hyland Russell		

Program Area Signatures

This PIA accurately documents the data elements and information flow at the time of signing. If there are any changes to the overall initiative, including to the way personal information is collected, used, stored or disclosed, the program area will engage with their Privacy Office and if necessary, complete a PIA update.

Program Area Comments:

Role	Name	Electronic signature	Date signed
Initiative lead	Eleanor Vokes		
Program/Department Manager	Rod Cork		
Contact Responsible for Systems Maintenance and/or Security Only required if they have been involved in the PIA	Ryan Moran		April 19th, 2023
Head of public body, or designate (if required)	Todd Bondaroff		